

Date \_\_\_\_\_

**RENTAL CREDIT APPLICATION**  
**SUTTON PLACE APARTMENTS**  
(Subject to Landlord's Approval)

**NO CASH**

**THIS APPLICATION WILL BE CONSIDERED ONLY IF THE \$20.00 APPLICATION FEE IS PAID AND THE APPLICATION IS COMPLETELY FILLED OUT. THERE ARE TO BE NO BLANK SPACES. WRITE "NONE" OR "NOT AVAILABLE" IF THAT IS THE ANSWER. EACH ADULT WHO WILL LIVE IN THE APARTMENT IS TO FILL OUT AN APPLICATION.**

Name of applicant (First, M.I., Last) (Jr or Sr.)                      Maiden Name                      Social Security #                      Date of Birth

Present address      Rent      Own                      City                      State      Zip                      How long lived here

Apt #

Home Phone #                      Reason for Leaving                      Monthly Rent                      Utilities included      Yes      No  
(      )

Present Landlord                      Address                      Phone #  
(      )

=====  
Previous Address                      City                      State      Zip                      Dates Lived There

Apt #

Reason for Leaving                      Monthly Rent

Former Landlord                      Address                      Phone #  
(      )

=====  
Previous Address                      City                      State      Zip                      Dates Lived There

Apt #

Reason for Leaving                      Monthly Rent

Former Landlord                      Address                      Phone #  
(      )

=====  
Have you ever broken a lease or been evicted from any type of housing? (if yes, explain)

=====  
Have you or any proposed occupant ever been convicted of a crime? (if yes, explain)

=====  
Employer                      Complete Address                      Phone #  
(      )

Occupation                      Weekly Take Home Pay                      Length of Employment

Source of Additional Income                      Amount of Income

Former Employer                      Address                      Phone #                      How long there?  
(      )

Personal Reference-Name                      Address                      Phone #  
(      )

APPLICATION CONTINUES ON PAGE 2

Additional persons who will reside in Apt- Name

Relationship

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=====  
 Size of Apt.                                      Occupancy Date                                      Driver's License                                      State

Auto(s):    Year            Make            Model                                      Color                                      License Plate #                                      State

Describe any pets you wish to occupy the apartment.

How did you hear about us? (which one)

Newspaper       For Rent Guide       Referral       Internet      Other \_\_\_\_\_

In case of emergency notify- Name                                      Address                                      Relationship                                      Phone #  
 (    )

The undersigned warrants and represents that all statements herein are true and agrees to execute upon presentation a Lease Agreement in the usual form and on the terms and conditions herein stated, which lease or agreement may be terminated by the Lessor if any statement herein made is not true. Deposit is to be applied on rent and retained as liquidated damages, except it is to be refunded if said application is not accepted by the owner. This application and deposit are taken subject to previous applications.

I hereby apply for the apartment listed above. With my signature below, I request all credit reporting services, employers, landlord and personal references to disclose any pertinent information about me.

For purposes of clerical necessity this application shall be valid for 3 months from the date the completed application is received in our office. If you continue to seek an apartment at with us when this application has expired you must submit a newly completed application.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

*Thank you for applying with us. We hope to welcome you to our community soon.*

FOR OFFICE USE ONLY

**APT #** \_\_\_\_\_

Co-Resident \_\_\_\_\_ Move In Date \_\_\_\_\_ Application Fee Paid \$ \_\_\_\_\_

Date Application Received \_\_\_\_\_ Time \_\_\_\_\_ Received by \_\_\_\_\_

Reference Verification

Application

Present Address     Employment

Approved

Previous Address     Credit

Not Approved

Photo ID Checked

Rejection Letter Sent

Initials \_\_\_\_\_ Date \_\_\_\_\_

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Please bring or mail the completed application and application fee to the rental office at  
 Sutton Place Apts , 131 Ashley Ave, W. Springfield, MA 01089